

Constitution

Women Together *Coming Together*

Name of organisation: Women Together (WT)

Aims

To help develop patterns to working groups based on trust and support

1. To integrate the community
2. Education
3. Work with local women and assessing their needs
4. To explore ways with other agencies in order to meet their needs
5. To help develop patterns of working between groups based on trust and support

Statement of equal opportunity

Membership

1. Open to all women from the Basildon Area and surrounding area all members will have an equal vote.
2. Member will register their details and sign a form
3. As a member you must attend all weekly meetings
4. Members are not allowed to discriminate against race, colour, sex etc
Discuss later disqualified rules

COMMITTEE

1. The committee should be elected to carry out business of group
2. The committee should be made up of Chairman, Secretary, Vice Secretary treasurer.
3. Committee member cannot hold more than one position at any one time.
4. The committee annual general meeting AGM
5. All committee members shall serve a term of three years and may stand again for re election
6. Committee members shall carry out duties appropriate to their position on the committee and any other duties that may arise from committee general meeting
7. the committee shall meet no less than four times a year
8. Minutes of all meeting will be available to all members

Finance

1. All money raised or donated to the group will be used for the aims of the group
2. The treasurer will open a bank account in name of the group

3. The cheque signatories will be made by the chairman ,treasurer, secretary
4. All cheques and instructions to the groups bankers will require two of the agreed signatures
5. The treasurer will have the accounts checked by an independent person with adequate financial experience
6. The accounts shall be available to all members at the AGM

AGM

1. The annual general meeting will be held every June at which the committee will report on its works, and present statement of account
2. The secretary will notify of all the dates of meeting no less than 21 days before the AGM.

GENERAL MEETING

1. A general meeting may be called by the committee to report on current activities. The secretary will publise any such meeting at least 21 days
2. The group will meet on a weekly basis excluding public holidays
3. If there are any changes in the meeting the secretary will notify the group within 3 days by phone or email.

VOTING

1. If any member may make a proposal, which must be seconded or supported by two or more people.
2. Before voting takes place, all comitee members must be present, in addition of, no less than three members must be present to vote.
3. No member is entitled to exercise more than one vote.
4. In the event of an equal vote, the chair will have the casting vote.

DISSOLUTION

1. Any proposal to dissolve the group shall take effect only if agreed by the committee members and two thirds of the members present at a meeting.
2. Any assets (financial or otherwise) remaining afte the payments of all debts are liabilties should be given to charitable puposes as agreed by the committee members at the meeting.